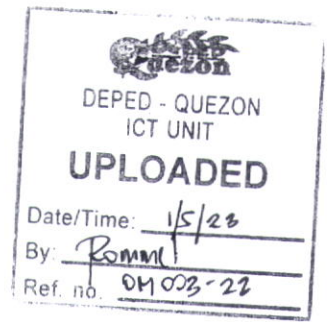




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



OFFICE MEMORANDUM
 OM No. 003, s. 2023

04 January 2023

SCHEDULE OF MONTHLY FIRST FRIDAY MASS 2023

**TO: Assistant Schools Division Superintendent,
 Division Chiefs,
 Section/Unit Heads
 All Others Concerned**

Below is the schedule of the Monthly First Friday with the corresponding Divisions/Sections/Units in-Charge.

MONTHLY (S)	SECTION(S)/UNIT(S) IN-CHARGE
JANUARY 2023	SGOD
FEBRUARY 2023	CID
MARCH 2023	ADMINISTRATIVE/CASH
APRIL 2023	ACCOUNTING
MAY 2023	PERSONNEL
JUNE 2023	RECORDS/SUPPLIES
JULY 2023	PLANNING/HEALTH
AUGUST 2023	SGOD
SEPTEMBER 2023	LEGAL/BUDGET
OCTOBER 2023	CID
NOVEMBER 2023	ACCOUNTING
DECEMBER 2023	SDS/ASDS/EFS/IT

For your information, guidance and widest dissemination.


ELIAS A. ALICAYA JR. EdD
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Admamt01/04/2023

DEPEDQUEZON-TM-SDS-04-010-004



"Creating Possibilities, Inspiring Innovations"

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